

## HTH Careers Standards Level 6

	STANDARD	ADVANCED	PROFICIENT	DEVELOPING	EMERGING
CC.LT 6.01	Helps create tools to encourage students at HTH to be punctual with good attendance.	• Mentors another student in completing all of 'proficient.'	• Works with HTH leadership staff to brainstorm desired outcomes in attendance and punctuality. • Designs a tool to aide in meeting desired goal. • Tries new tool out with a group of students, using feedback for making improvements. • Presents completed tool to HTH Staff	• Brainstorms desired outcomes in attendance and punctuality. • Designs a tool to aide in meeting desired goal.	• Identifies a desired outcome in attendance and punctuality.
CC.LT 6.02	Assists HTH in getting a new resource for students.	• Assists in getting a new resource for the community.	• Surveys HTH students and staff to identify resources needed. • Works with HTH leadership staff to find ways to acquire the resource. • Makes arrangements to get resource to HTH. • Presents new resource to students and/or staff.	• Talks with HTH students to identify a resource needed. • Works with HTH leadership staff to find ways to acquire the resource.	• Talks with HTH students to identify a resource needed.
CC.LT 6.03	Finds a creative solution to a problem in the community.	• Mentors another student to complete all in 'proficient.'	• Identifies a problem within the community. • Brainstorms possible solutions. • Constructs a unique solution and presents to a business partner.	• Identifies a problem within the community. • Brainstorms possible solutions.	• Explores problems within the community.
CC.LT 6.04	Chooses one topic to study in depth. 1) Global Business Ethics & Etiquette 2) Outsourcing and Other Current Issues in Business 3) Effective, Active Listening and Responding 4) Economic Basics (Market Changes; Profit/Loss; Macro/Micro Economics) 5) Business Administration and Management 6) Marketing 7) Accounting Basics 8) Financial Basics (Loans, Credit Cards, Bank Accounts, Investments)	• All of "proficient" plus helps organize a mini-course for one of the business topics.	• Researches and discusses concepts presented for specific business area of study. • Demonstrates mastery of knowledge for specific area of study through oral or written exam. • Creates a project or presentation to apply learning to a real or simulated situation.	• Explores concepts presented for specific business area of study. • Takes an oral or written exam.	• Selects a specific business area to study.
CC.LT 6.05	Mentors another student to create and complete an Individual Learning Plan (ILP).	• Helps create a tool or process for HTH students to mentor another student with ILP's.	• Mentors another student to create an Individual Learning Plan (ILP), • Looks up standards still needed and creates a plan that includes: • Specific deadlines with work broken into pieces no more than a couple days for each piece. • Reasonable goals. • Signatures from all responsible parties (student, teacher, advisor, parent) • Assistance carrying out the plan and completing with success. • Reflection on what went well and what would be done differently in the future.	• Mentors another student to create an Individual Learning Plan (ILP), • Looks up standards still needed and creates a plan.	• Starts to mentor another student to create an Individual Learning Plan (ILP).
CC.LT 6.06	Completes choices for on-line options towards continued learning.	• Mentors another student in an on-line course.	• Enrolls and completes an on-line course. • Posts reflection in portfolio.	• Enrolls and completes an on-line course.	• Researches some on-line courses.
CC.LT 6.07	Refines Portfolio for digital presentation.	• Works with HTH leadership staff to develop process tools for posting portfolios.	• Makes revisions to artifacts in portfolio in response to peer feedback. • Transforms portfolio from paper to digital. • Includes at least one new project or paper.	• Makes revisions to artifacts in portfolio in response to peer feedback.	• Makes revisions to artifacts in portfolio.
CC.LT 6.08	Presents to community and/or HTH stakeholders using process tools.	• Teaches others how to present in the community, using process tools.	• Volunteers to help with an event. • Leads one activity during the event. • Uses a process tool to assist with the activity. • Reflects on effectiveness.	• Volunteers to help with an event. • Uses a process tool during the activity.	• Volunteers to help with an event.
CC.LT 6.09	Designs a leadership award for HTH students.	• All of 'proficient.' • Leadership award follows "Baldrige" criteria.	• Works with HTH Leadership staff to prioritize leadership qualities. • Creates a unique leadership award. • Posts final product and process in portfolio.	• Works with HTH Leadership staff to prioritize leadership qualities. • Begins to design a unique leadership award.	• Brainstorms leadership award ideas.
CC.LT 6.10	Leads an outdoor team building activity for a group.	• Mentors another student for all of 'proficient.'	• Uses data to identify strengths and weaknesses of group. • Completes an action plan for an outdoor team building activity for a group. • Makes all arrangements for the activity with a teacher or advisor. • Leads the group outdoors. • Posts reflection in portfolio.	• Creates an action plan for an outdoor team building activity for a group.	• Brainstorms ideas for outdoor team building activities.