

C.O.R.E. Acknowledgement Form

“Culture of Respect for Everyone”

Date: _____

Time of Incident: _____

P.S.S. Level: _____

Length of Time at HTH : _____

Person who assigned you the C.O.R.E form: _____

TO BE COMPLETED BY PERSON RECEIVING THE C.O.R.E.

In your own words, describe what happened that resulted in a C.O.R.E. form being issued:
(who, what, where, when)

Who should we talk to about this incident? (Witnesses)

Explain **why** you think this incident happened:

Sometime during this school year, have you received a C.O.R.E. for a similar incident?

___ YES ___ NO

How could **you** have solved this problem?

Student Recommended Consequences:

- Lunch Detention
- After School Detention
- Work Detail
- ISS
- OSS
- Letter of Apology
- Closed Campus Lunch
- Tech Suspension
- Other:

Signature: _____

Advisor: _____

Name: _____

When conferring about the choices a person made that resulted in a CORE, circle where the person falls in the appropriate areas of the rubric.

	Advanced <i>All proficient plus the following</i>	Proficient	Developing
LOOKS PR.1.01, 1.02, 2.01, 3.03, 4.02	<ul style="list-style-type: none"> Advanced on dress code Encourages on task behavior Promotes positive attitude and positive body language towards all stakeholders 	<ul style="list-style-type: none"> Meets dress code On task Considerate to self, property, and all stakeholders using a positive attitude and positive body language (Shows appropriate displays of affection, according to ASD policy) 	<ul style="list-style-type: none"> Sometimes meets dress code Sometimes interferes with on task behavior Sometimes demonstrates a positive attitude and positive body language
SOUNDS PR.1.01, 1.02, 2.01, 3.03, 4.05	<ul style="list-style-type: none"> Politely prompts others to keep facility clean and to treat others with respect Always uses and takes in constructive criticism/applies constructive criticism in various situations Recommends to others to use appropriate tone and language Stops rumors at the source Active listener, models non-interruption 	<ul style="list-style-type: none"> Positively motivates others, and helps to keep the facility clean Accepts and provides constructive criticism Uses appropriate language and tone Speaks well of others most of the time Knows when speaking is appropriate 	<ul style="list-style-type: none"> Sometimes respects the facility and others Sometimes responds to constructive criticism Sometimes uses appropriate language and tone Gossips/Starts rumors some of the time Listening at appropriate times
FEELS PR. 1.03, 2.03, 3.03, 4.02	<ul style="list-style-type: none"> Models appropriate leadership skills Helps others to feel safe Encourages appropriate humor Respects personal space al of the time Promotes honesty in the community 	<ul style="list-style-type: none"> Practices empathy and acceptance Demonstrates safe behavior Uses non-offensive humor Respects personal space Honest 	<ul style="list-style-type: none"> Acknowledges and encourages others Practices safe behavior some of the time Controls humor some of the time Recognizes personal space some of the time Practices honesty

TO BE COMPLETED BY ADMINISTRATION

Name of Person Receiving the C.O.R.E. _____

Action taken:

Administrator Signature:

Date/Time Received: _____